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### Value Added Report

### **Academic Year:-**

<u> 2022-23</u>



Principal Basundhara Teachers Training College, Silout Muzatterpur, Bihar

Students Skill Development Committee Muzaffarpur



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# REPORT ON ENGLISH COMMUNICATION DEVELOPMENT PROGRAMME

Date:- 17-02-2023 to 15-05-2023

#### 1. Course Aim

The aim of the English Value Added Course is to enhance the language proficiency and communication skills of students. This course is designed to bridge gaps in English language understanding and usage, ensuring that students can effectively engage in academic, professional, and social environments.



#### 2. Objectives

Improve Language Proficiency: Strengthen students' grasp of grammar, vocabulary, and pronunciation.

Enhance Communication Skills: Develop the ability to communicate clearly and effectively in both written and spoken English.

Increase Confidence: Build students' confidence in using English in diverse contexts, including public speaking, presentations, and everyday conversations.

Prepare for Examinations: Equip students with the skills needed to excel in English language examinations and assessments.

Foster Critical Thinking: Encourage analytical and critical thinking through reading comprehension and writing exercises.



Mrs. Manisha Singh Taking English Classes 17/02/2023

#### Mrs. Manisha Kumari Sharing the Objective of this Course

3. Course Structure

The course typically covers the following modules:

Grammar and Syntax: Detailed study of grammar rules, sentence structure, and syntax.

Vocabulary Building: Expansion of vocabulary through various exercises and reading materials.

Reading Comprehension: Techniques for understanding and analyzing texts.

Writing Skills: Development of writing skills for essays, reports, emails, and creative writing.

Listening and Speaking: Activities aimed at improving listening comprehension and speaking fluency.

Pronunciation and Accent Training: Exercises to refine pronunciation and reduce accent barriers.



Mrs. Manisha Singh during English Classes 17/02/2023

#### Mrs. Manisha Kumari Sharing the Course Structure of this Course

#### 4. Methodology

Interactive Lectures: Engaging lectures with practical examples.

Group Discussions: Group activities to foster collaborative learning and discussion.

Role Plays and Simulations: Real-life scenarios to practice language skills.

Assignments and Projects: Regular assignments to reinforce learning.

Feedback Sessions: Personalized feedback to track progress and address specific areas of improvement.

Use of Technology: Incorporation of language learning apps, online resources, and multimedia tools.

#### 5. Outcomes

Improved Proficiency: Students demonstrate a marked improvement in grammar, vocabulary, and overall language proficiency.

Enhanced Communication: Students are able to communicate more effectively and confidently in various contexts.

Better Academic Performance: Improved performance in English language examinations and academic tasks.

Increased Employability: Enhanced language skills contribute to better job prospects and career advancement.

Broadened Perspectives: Exposure to diverse reading materials and discussions broadens students' cultural and intellectual perspectives.

#### 6. Evaluation and Feedback

The course's effectiveness is evaluated through:

Pre and Post Assessments: Tests administered before and after the course to measure improvement.

Continuous Assessment: Regular quizzes, assignments, and participation.

Student Feedback: Surveys and feedback forms to gather student insights and suggestions.

Instructor Observations: Instructors' qualitative assessment of students' progress

#### **Examination Question**

#### Conclusion

The English Value Added Course significantly contributes to the holistic development of students' language skills. By focusing on comprehensive language training and practical application, the course prepares students for academic success and professional excellence. Our course coordinator Sri Pankaj Kumar Sir has organized Certificate distribution Programme. He highlighted the objective of this course.



Sri Pankaj Kumar Concluding the above topic.

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Muzaffarpur, Bihar

Coordinator Students Skill Development Committee

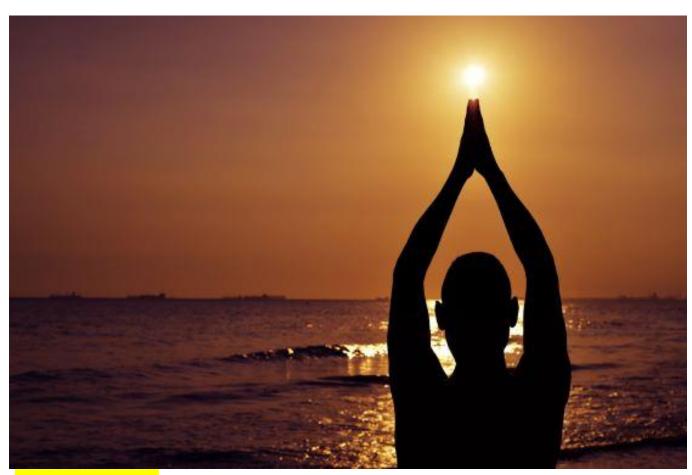


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## REPORT ON MENTAL STRESS MANAGEMENT & YOGA PROGRAMME

Our skill development committee always motivate the students to cope with mental stress so college skills development committee organise a 15 days mental stress management and yoga course.



Surya Namaskar

Studentsof Session 2022-23 enrolled this 15 days course of theroy and practical session organised by Satendra Sir our yoga Teacher Dated 03-01-2023 to 18-01-2023. Session start with breathing techniques for this catecow foreward fold focus on deep diaphragmatic breathing all total students has taken yoga class more than 80% our instructor notes good progress.some needed alignments corrections.after over the class committee organise a multiple objectives type questions in which all students appeared.





### Satyendra Sir Taking yoga Class

Committee has decided to take multiple objective examination of the Students who has enrolled this course. There are 40 question has given to students.

After the examination results of the session published Dated - 25.01.2023. Our skill Development Committee organised a certificate distribution programmein which programme coordinator Sri Pankaj Kumar has given brief discription of this course.



**Course Coordinator Giving Brief Description of the Objective of the course** 

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#### BASUNDHARA TEACHERS' TRAINING COLLEGE

#### (A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)

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## REPORT ON COMPUTER SKILL DEVELOPMENT PROGRAMME

The skill development committee of BASUNDHARA TEACHER TRAINING COLLEGE formed to provide best updated course.



#### **Computer Class Picture**

For this skill development committee has launch computer skill development course which is 45 days. Student who enrolled themselves will provide basic knowledge of computer, type of computer, parts of computer, input and output devices like CPU hard disk, mouse, besides these functions of hardware and software, storage device CD/DVD. Creating and sending, receiving email.



**Practical Session of Student** 

This course commence from dated-17.12.2022 to 16.02.2023.

After the completion of course skill development committee has taken multiple objectives type examination in the examination all' students who enrolled has appeared and obtained more than 70% marks.



Our skill development committee has decided to distribute certificate among the students



#### **Exam Conducted by Pankaj Sir**

Course coordinator has highlighted the objective of this course and says that course will be continued for further session Principal has distributed the certificate to the student who passed examination.

At last course coordinator Shri Pankaj Kumar has given concluding remarks and thanks to principal.



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**Report on Internship Programme** 



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TIM

#### 1. Report on Classroom teaching

Teaching is the centre of all education related topics. So, as a student of the Institute of Education & Research, we had to teach in real classroom environment. Before starting teaching in a real classroom environment, it helps a practice teacher to acquaint them with the process, method, of teaching if they observe a class of a certain level before entering a class as a teacher.

Teacher develops and communicates to student lesson objectives and/or learning goals that are related to content/academic standards and aligned with the lesson's assessment.





Pupil Teacher demonstrates thorough content and pedagogical content knowledge byproviding students with accurate and clear explanations and clarification of misconceptions

Classroom teaching and learning is a complex, multilayered, and social experience. Many things happen at the same time, and the students and teacher must interpret and process these

events with considerable rapidity. Teaching is not a one-way transmission of information; in is

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the social and psychological activities and responses of each student that determines what he or she learns.









The teacher plays an extremely important role in establishing a meaningful classroom environment for students

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BTTC, Muzaffarpur



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### Report on Mentoring

A student mentor differs in that mentorship relationship is specifically tailored to help students succeed in school. Student mentors may meet weekly with students to encourage, listen and make suggestions on their current activities and classes.





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Basundhara Teacher Students in making decisions, but they are available to provide support.

Training College, Silout knowledge, and instruction over time knowledge, and instruction over time

Teaching Practice Committee

BTTC, Muzaffarpur

Mentors pass on their expertise and experience to you so that you can benefit from it. You may then apply what you've learned in class to your personal and professional life. Mentors are typically well-connected and well-liked, which is why they choose to mentor! They can connect you with their professional network and assist you to put yourself up for career

success.



A student mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

A student mentor will assist in achieving academic goals. Student mentors may help students with academic, personal, and professional issues, as well as give emotional support when needed. Mentorships provide students with essential skills such as networking, research and internship opportunities, and a unique perspective from someone with greater experience or knowledge in your profession.

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TIV

### Report on Time- table preparation

Preparing school timetables must be followed by a well-thought process of prioritising the children's academic performance and the talents, skills and working time of the teachers. It navigates around the two most important stakeholders of your educational institution-teachers and students. Effective timetable management is crucial for the smooth functioning of any educational institution. However, creating and managing school timetables can be a complex task, requiring careful planning and coordination.

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A well-structured timetable ensures that students and teachers have a clear schedule,

Principal

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A Timetable Management Module allows the managers and schedulers of education centres to form school timetables using online scheduling tools effortlessly. A competent Timetable or Classroom Management Tool is a user-friendly platform that allows the teachers to take the liberty of planning or rescheduling. It also inherits the capability of using the auto-planning mode, where an automated timetable generator will be updated when any variation or a new course or teacher is entered into the system or when a student enters his/her or preferred subject selections.

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#### Pupil Teachers play an important role in guiding and counselling their students

A teacher should have compassion for the student and show interest in their welfare without passing judgement or expressing their personal opinions. Teachers can build a friendly rapport with their children by making them comfortable before engaging in conversation.

Pupil Teacher Mr. Nachiketa also highlighted the weak point of the students who are not regular for class. He urged the parents to keep track of their pupils about the friend circle they are in and also check their daily notes given by the teachers. He provided phone numbers of the Professors for the parents to call them if they are in a doubt whether he/she is attending the college lectures or not. Pupil Teacher Mr. Ramesh Kumar and Mr. Heeralal assured the parents that every teacher will give extra efforts and attention if the students find any difficulty in any subject.

Parents were encouraged to appreciate student's participation in all academic activities. This helped to create the necessary consciousness among parents to stimulate their interest in the students and the school.

Principal Basundhara Teachers Training College, Siloni

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Coordinator

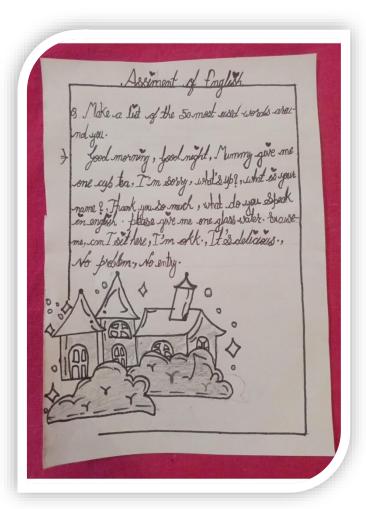


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## Report on Assessment of students learning Home Assignments

The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.

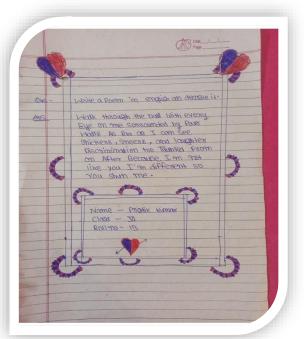




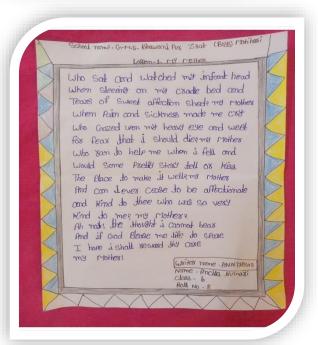
Assignment is taken as a compulsory component of formative assessment process and also a component of teaching and learning in distance education system. Most of learning of

distance learners took place through assignments. Academicians work hard to propose such assignments that can help learners to cover course and get valuable learning experiences in learning process.









Home assignment is a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work. It provides opportunity for students to make a part of academic work.

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IIV

#### **Report on Assessment of students learning Tests**

Test are an essential tool that helps students to self-assess their academic abilities and areas where they need improvement. By reviewing their performance on exams, students can gain insights into their strengths and weaknesses, which can help them set realistic academic goals and develop strategies to achieve them.

Name Lakshind Class VII Rollion Call

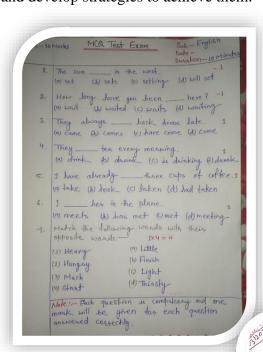
WEEKLY TEST Sub-> ENGLISH

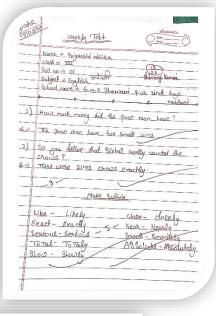
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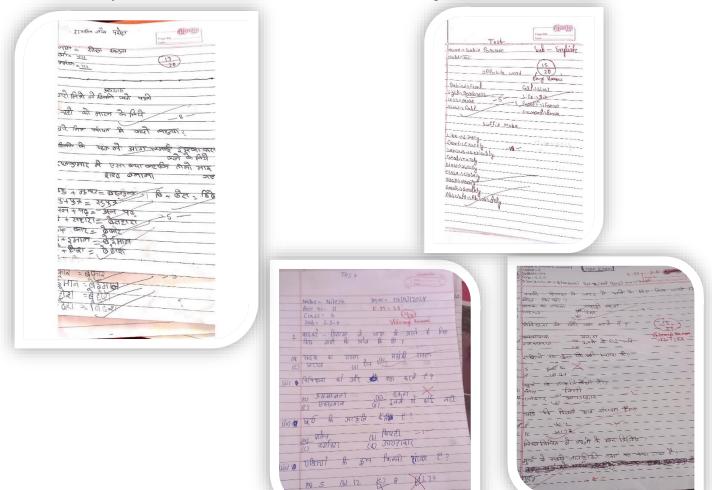




Shirrayi Kuman

Exams provide a measure of a student's progress, identify areas that need improvement, and help students develop essential skills such as time management and critical thinking. Below are some important areas in which exams play a pivotal role and therefore it is necessary for a student's overall academic and personal growth.

Exams are a crucial component of a student's academic journey. It not only helps students to evaluate their knowledge and understanding of the subject but also plays a vital role in building their confidence. Additionally, receiving positive results in exams serves as a morale booster and encourages students to work harder and aim for better scores. Therefore, exams are not only an assessment tool but also a confidence-building exercise for students.



Exams are an integral part of a student's academic journey, and they play a crucial role in assessing a student's knowledge, understanding, and skills.

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### **Reports on Maintaining documents**

Maintaining official school documents, books, and files containing information that is highly crucial about actions and events that take place in schools. The school office keeps and preserves these records for use and retrieval of information as needed. The head of school, principal, teachers, counsellors, or administrative staff is in charge of this responsibility at various levels. The purpose of recordkeeping and management is to ensure accurate and upto-date records of students' achievements and growth. As a result, the school and parents can easily access information on the child's school activities at any time. For the school system to be effective and efficient, it must value record keeping.



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School documents management must be accurate and streamlined so that administrators can better track everything in the school to manage budgets, staffing needs, and students. Students and parents can also access records to identify discrepancies and note concerns, while teachers can access detailed reports to identify potential areas of concern



The school office keeps and preserves these records for use and retrieval of information as needed.

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TIV

#### Report on Classroom teaching

School Name: Utkramit Senior Secondary School, Harpurkrishna

Internship program in Teacher Education is of great significance because it ensures the professional preparation of prospective teachers. It provides them a practical opportunity to develop true understanding of the teaching profession and future prospects of working conditions in that profession. This study looks at issues and challenges that the prospective teachers experience during internship program. The study also deals with the perception and experience of the principals of cooperative schools involved in the internship program.





The Pupil Teacher is teaching the students and solving their problems under the teaching learning process.

The main objective of teaching-learning is to create a conducive classroom environment so that the students learn and grow in more productive ways. Teaching methods are the broader techniques used to help students achieve learning outcomes, while activities are the different ways of implementing these methods. Teaching methods help students: master the content of the course. Teaching helps in transmitting the social and cultural norms, values, beliefs and ideas from one generation to another; It includes evaluation and assessment of learning outcome of students which make them know their strengths and weaknesses.







The Pupil Teacher is teaching in the classroom and the students are clearing their doubts
from the Pupil Teacher

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### Report on Mentoring

Mentoring has become a necessity to resolve problems relating to academics and other related issues faced by the students. Mentoring can build a healthy relationship between the students and teachers in building their discipline, performances and also for the overall positive growth of the students. This batch of students was mentored by me during the pandemic. There was no physical presence of students in the department. They were at home but attending the classes in online mode. Some of the issues and concerns raised by the students were1. Network issues for attending the online classes. 2. Non-availability of books and reference materials. 3. Not being able to perform the practical assignments properly. 4. Other issues were related to anxiety, depression and motivation.



A pupil teacher assists students in making decisions on their problems, but they are available to provide support, knowledge, and emotions over time

It was indeed a huge task for me as a mentor to tackle such unexpected issues and concerns but I tried my best to deal with each of these issues taking into consideration the problems faced by every individual student. The following are some of the means that I adopted to help and facilitate the problems faced during such difficult times.



A pupil teacher mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

Mentor encourages mentees, helps with problem solving, and uses active-listening techniques. Mentor serves as a guide for mentees' behavior, values, and attitudes. Mentees benefit from engaging with mentor who shares values and deep-level similarity with them. Allows mentees to see themselves as future academics.

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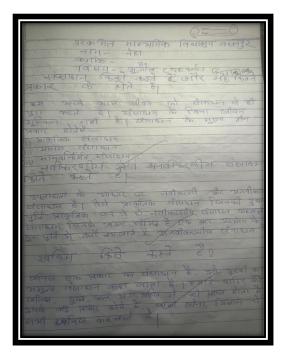
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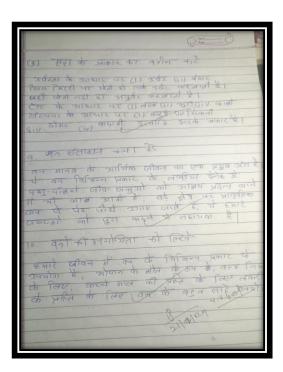
#### Report on Assessment of students learning Home Assignments

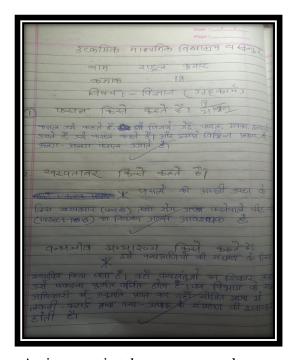
An Assessment Report is the culmination of the assessment cycle. In it you will document the path that you have taken from the initial considering and writing of learning outcomes to your analysis of evidence and conclusions. The outline for the assessment report should look very similar to the assessment plan. The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.

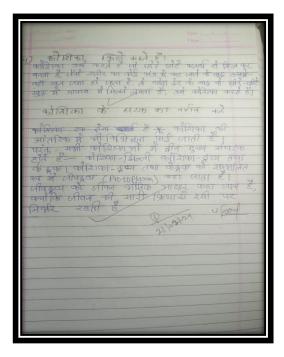












Assignment is taken as a compulsory component of formative assessment process and also a component of teaching and learning in distance education system. Most of learning of distance learners took place through assignments. Academicians work hard to propose such assignments that can help learners to cover course and get valuable learning experiences in

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learning process.

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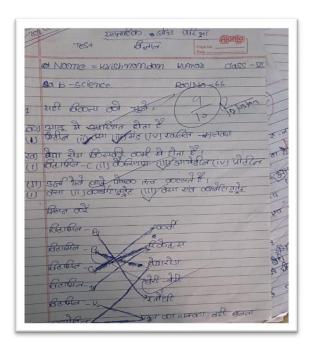


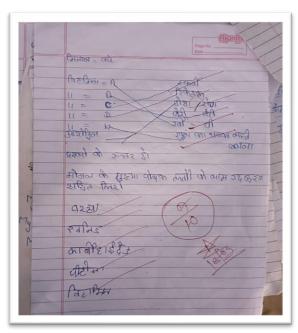
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#### Report on Assessment of students learning Tests

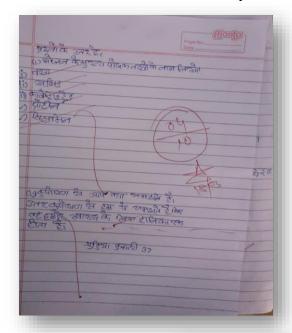
Assessment testing is the process of evaluating an individual's skills, abilities, knowledge, or other characteristics through the use of tests or other assessment tools. It is often used in the hiring process to evaluate candidates for a particular job or role. An assessment exam, also known as an assessment test or evaluation exam, is a standardized method of measuring an individual's knowledge, skills, or abilities in a specific subject or field. Assessment exams are typically used to evaluate student learning, employee performance, or professional competency. They can take many forms, such as multiple-choice questions, open-ended questions, or performance tasks.

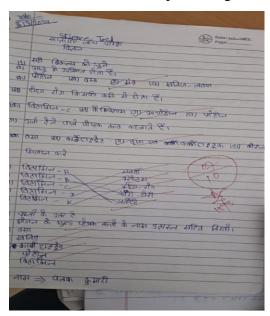




Exams are an integral part of a student's academic journey, and they play a crucial role in assessing a student's knowledge, understanding, and skills. Exams provide a measure of a student's progress, identify areas that need improvement, and help students develop essential

Assessment testing is the process of evaluating an individual's skills, abilities, knowledge, or other characteristics through the use of tests or other assessment tools. It is often used in the hiring process to evaluate candidates for a particular job or role. skills such as time management and critical thinking. Below are some important areas in which exams play a pivotal role and therefore it is necessary for a student's overall academic and personal growth.







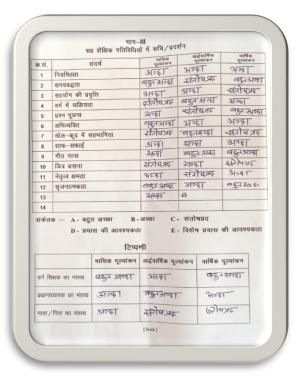
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Basundhara Teachers
Training College, Silout
Muzafferpur, Bihar

#### **Report on Preparation of progress report**

A progress report is exactly what it sounds like—a document using simple and straightforward language that explains in detail what has been achieved and what else is needed for project completion. Essentially this document is a status update before the final report, outlining tasks completed by a team member, project manager, or team, along with what else needs to be done.

The purpose of a student progress report is to present a view of how a student is developing over a period longer than a single term. It contains more detailed information than a standard report card. Teachers can use it to help both students and parents participate in developing an educational plan to meet their students' needs.







	सह शैक्षिक ग	भाग-III तिविधियों में रूपि/	प्रदर्शन		
		w/Drai	अर्थवार्षिक मृत्यांकन	वार्षिक भूल्यांकन	
क्र.सं.	संदर्भ	मुत्यांकन व्यक्तिअग्रिकी	स्मिविष	312-51	
1	नियमितता		संशेषप्र	व्याम्य	
2	समयबद्धता	अं?का संतोधप्रद	312GT	अधी	
3	सहयोग की प्रवृत्ति		बद्रतभव्हा	95,13,0ET	
4	वर्ग में सक्रियता	3/26/	संतोषप्रद	JKH144	
5	प्रश्न पूछना	बहुन अव्हा	31261	812.81	
6	अभिव्यवित	बहुत अन्हा	वस्त अध्हा	वाह्य देवश	
7	खेल-कूद में सहमागिता	अग्रहा	अगद्	बद्द भाषा	
8	साफ-सफाई	संगोसप्र	सहर	3/281	
9	गीत गाना	STRET	3125	31241	
10	वित्र बनाना	वहत्र अन्धा	-	TRMSH-	
11	नेतृत्व क्षमता	वहर भवत		31281	
12	सृजनात्मकता	अभ्य	BIZET	26.2.2.1	
13		392			
14			- संतोषप्रद		
	D - प्रयास की आवर माणित किया जाता है कि	प्रमाण-पत्र	- विशेष प्रयास र अनिवार्य बाल शि के शिक्षा पूरी करने	ने वर्ग VIII क्षा का अधिकार	
3				का हस्ताक्षर	

One of the most common difficulties teachers face when it comes to writing progress reports is not knowing where to begin. You can treat the report like a question-and-answer form, where you begin answering key questions about the student's progress.

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